



Position Title: Aquatic Assistant Manager (WSI/Programs)  
Position Status: Seasonal (Full-Time)  
Starting Pay Rate: \$14.84/hour (Seasonal Range 6, \$14.84-\$18.02)  
Department: Parks and Recreation  
Facility: Lindon Aquatics Center  
Opening Date: March 7, 2022  
Closing Date: March 22, 2022 (11:59 PM MST)

## **Aquatic Assistant Manager (WSI/Programs)**

### **General Duties**

Under the close supervision of the Aquatics Manager, the Aquatic Assistant Manager (WSI/Programs) will perform professional duties to ensure performance and supervision on-deck of the Lead WSI, Water Aerobics, Swim Instructors, and Program Instructors.

### **Essential Job Functions**

- Assists in work related to hiring, training, scheduling, supervising, and enforcing to help the aquatics staff.
- Oversees the training and operation of all water safety instructors, day camp instructors, program instructors, water aerobics instructors, etc.
- Works closely with the Aquatics Manager to operate the day-to-day operation of the facility during the summer months which include opening and closing the facility daily.
- In coordination with the Aquatics Manager, the Aquatics Assistant Manager (WSI/Programs) will oversee all employees on shift including, but not limited to: Lead WSI, WSI, Swim Instructors, Water Aerobics, Program Instructors, etc.
- Response to patron inquires and concerns
- Acts as on-site manager in the absence of the Aquatics Manager.
- Must be able to perform all duties in the WSI job description.
- If Assistant Manager holds a Lifeguard Certification, they will oversee on-deck staff as well
- Additionally, employees will be required to assist staff and perform other related work duties as assigned

### **Minimum Requirements**

- Must be a minimum of 17 years old to apply
- Hold a current American Red Cross Water Safety Instructor Certification or able to obtain re-certification within a month of hiring
- The ability to work from mid-March to mid-September
- Must have a valid Utah Driver's License.
- Must maintain the ability to complete the swimming test of the WSI certification

- Must have communication skills to communicate effectively and efficiently with the guests, other staff, management, etc.
- Must have or completing High School Diploma or equivalent

### **Experience**

- Must have at least two years of WSI experience
- Must have at least one year of supervisory experience

### **Preferred Experience**

Optional certifications and experience include Lifeguard Certification and LGIT/WSIT Certification.

### **Schedule**

This position works a variety of different times and schedule will be determined upon hiring. Evenings, weekends, and holidays may be included.

### **Hiring Policies**

Lindon City Corporation is an Equal Opportunity Employer. Lindon City will not base its hiring decisions on non-meritorious factors such as race, color, national origin, sex, religion. Lindon City will not refuse to hire a disabled individual who is capable of performing the essential requirements of the position with reasonable accommodations when they do not create undue hardship.

### **Screening**

Based on meeting the minimum requirements and job-related experience, skills, knowledge, and education. Criminal background check and drug check conducted on all city positions. Non-disclosure may result in dismissal.

### **To Apply**

Apply online at [www.lindoncity.org/employment](http://www.lindoncity.org/employment) or call (801) 610-4162.

*This is an "at-will" position. The employee or the City may end the employment relationship at any time, with or without cause or explanation.*